DAISY HUNT

UI Designer

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UI Designer with a background in sales operations and administration. Experience solving problems, working collaboratively and maintaining deadlines. Pursuing a career change to challenge creative passions and to design products that positively impact how people interact with the world around them.

EDUCATION

2020-2021
User Interface Design & Frontend Development
Career Foundry
580+ hours of study and practical projects

2014-2015
PG Cert International Business
Mountbatten Institute, New York

2009 - 2013
Event Management BSc
Sheffield Hallam University
1st Class Honors

PROJECTS

2021
Portfolio website UI Design | Frontend Development
Portfolio website - daisyhunt.com - detailed case studies of my work and processes. Built whilst learning HTML, CSS and JavaScript.

2020
WhereTo Responsive Web App UX Design | UI Design
Solo project focussed on user research, wireframes, user testing and responsive designs. View at daisyhunt.com

2020
ShareOut Native App UI Design
Solo project focussed on concept, wireframes, native design guidelines, iconography and prototyping. View at daisyhunt.com

SKILLS

▶ **UX Design**
User Research
User Personas
Task Flows

▶ **UI Design**
Wireframes
Prototyping
Interaction Design
Native Guidelines
Style Guides
User Testing

▶ **Frontend Development**
HTML
CSS
JavaScript

▶ **Tools**
Adobe XD
InVision
Usability Hub
GitHub
Microsoft Office

WORK EXPERIENCE

2020-Present
Sales Operations Executive
Euromoney Institutional Investor | London, UK
• Responsible for implementing and managing new processes and systems.
• Manage order to cash process inc. invoice processing, fulfilment and customer service.
• Work proactively and communicate confidently with internal teams and customers.

2015-2020
Sales Support Administrator
• Sales support for 8 financial publications and central contact for clients, sales and finance.
• Responsible for processing sales, credit control, customer service and data management.

2014-2015
Administrator
2x4 | New York, USA
• PA, front desk receptionist and office manager at a successful global design firm.
• Gained an understanding of the design industry including strategy and branding.
• Handled all incoming enquiries and provided office support to all areas of the business.

2012-2014
Event Administrative Assistant
Searcy's @ The Pump Room | Bath, UK
• Responsible for all administration and liaison with event, restaurant, marketing and finance .
• Designed promotional material for events.